

Esther Edwards
Administrative Support Associate
Environmental and Natural Resources Initiative

Esther Edwards is the Administrative Support Associate for the Environmental and Natural Resources Initiative. She collaborates with colleges, departments, centers and community partners to coordinate events, conferences, workshops, lectures and programs. Assists with STEM education outreach programs, camps, workshops, science classes, field trips, and tours for middle and high school students (Black Males Working). Provide administrative support for grant-funded projects and assist with editing grant proposals. Process invoices and track expenditures for grants and cost centers. Make travel arrangements and reimbursements for the Associate Director, visiting faculty, speakers and teachers.